



SUMMARY HISTORIC DISTRICT LIVING GRANT

1. Projection Location: Within limits of the Historic District of Washington Court House (WCH).
2. Eligibility: Priority to building owners located within the Historic District of WCH, in good standing with the WCH tax and utility departments.
3. Use of Loan Proceeds: Funds must be used toward rehabilitation, remodeling or facilitation of second and third floor apartments.
4. Ineligible Project Costs/Activities: Funds cannot be used for first floor renovations and cannot be used for commercial/services businesses who will be occupying second and third floors.
5. Loan Amount: Up to \$10,000 per apartment unit. No funds expended by the grantee prior to approval from Historic District Review Board shall be eligible expenses to claim for reimbursement.
6. Participation: Borrower injection 1:1 match. Match can come from conventional or other funding sources
7. Documentation: applicant must supply a building permit for proposed project, proof of financial resources to support the match of private funds, or a plan of financing the private match, a projection of anticipated rent and ongoing expenses of the proposed project's expenses, a timetable for the project not exceeding twelve (12) months, a narrative explanation of how the proposed project serves the needs of the community.
8. Supporting Documentation: Building permit, Hazard insurance, copy of current deed, Proof of borrower injection, High resolution photo of applying property.

Eligible expenses include (continued): Architectural or engineering services, construction materials, building trade labor, plumbing pipes, water and wastewater service, plumbing fixtures, heating/cooling and ventilation equipment, heating/cooling/ventilation controls, kitchen appliances, electrical services, electrical wires, lighting fixtures, attached cabinetry, countertops, finish flooring, attached decorative moldings, interior painting, tile work, wallpapering, refurbishment of existing moldings, plasterwork or other assets of historic or aesthetic value, doors, door/cabinet hardware, windows, weatherization/insulation, roof work required to keep the apartment space dry and weather resistant, creation/rehabilitation of primary or secondary access to the second or third floor, structural reinforcement of a second or third floor to facilitate a functional apartment(s). Smoke or fire detection equipment, fire suppression systems, carbon monoxide or radon detection, creation of fire separation between apartments or floors, of a building, emergency egress creation, security systems, intercom systems and demolition to facilitate construction/rehabilitation/remodeling.

Ineligible Project Costs/Activities(continued): Funds cannot be used for goods or chattels, furnishing, unattached artwork, entertainment systems, portable electronics, handheld or small portable appliances, unattached textiles, bedding, linens, labor performed by the owner(s) of the property or by a corporation or business controlled by the owner of the property or immediate family of the owner of the property. Plans or work to the building in which the apartment is located not associated with the apartment project, ongoing services for which no tangible improvement is secured, ephemeral services or goods of limited or no lasting value. Other supplies/labor/work or improvements deemed by the City of Washington Court House not to contribute to an apartment project.

Application Fee: \$50.00

Date: _____

Contact Information

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|------------------|--|
| Name | |
| Mailing Address | |
| City, State, Zip | |
| Home/Cell Phone | |
| E-Mail Address | |

Project Information

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|--------------------------------------|--|
| Property Address (Applying property) | |
| City, State, Zip | |
| Full Name of Legal Ownership | |

Property Information

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|----------------------------------|---|
| Approximate Square Footage | |
| Approximate age of Property | |
| Number of Floors | |
| County Assessed Value | \$ |
| Utility delinquency on property? | <input type="checkbox"/> Yes \$ <input type="checkbox"/> No. If not, please initial |
| Tax delinquency on property? | <input type="checkbox"/> Yes \$ <input type="checkbox"/> No. If not, please initial |

Legal Information

Any unresolved personal/business/judgements and/or unsettled lawsuits? Yes/No

If yes, please explain below:

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Has the business, and/or any of the principals, been involved in bankruptcy and/or insolvency proceedings? Yes/No. If yes, please provide date of bankruptcy; Applicant's Attorney; a brief explanation:

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Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that submission of any false statements, omissions, or other misrepresentations made by me on this application may result in immediate dismissal of application.

Name (Printed): _____

Signature: _____

Date: _____